

**Department of Global Communications and Applied English  
College of Language Arts, I-Shou University**

**Internship Application Form**

Full Name in English 英文姓名		Full Name in Chinese 中文姓名		Photo 照片
Student ID 學號		Age 18 or above 年滿 18 歲或以上	<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否	
Sex 性別	<input type="checkbox"/> M 男 <input type="checkbox"/> F 女	ID Number 身份證字號		
Class 班級		E-mail 電郵		
Address 地址				
Application Date 申請日期	(YY/MM/DD)		Tel 電話	Home
				Cell Phone

Type of Internship Organization 實習機構類型: \_\_\_\_\_

Name of Internship Organization 實習機構名稱: \_\_\_\_\_

Tax ID number 實習機構統一編號: \_\_\_\_\_

Internship Department 實習部門: \_\_\_\_\_

Institution address 實習機構地址: \_\_\_\_\_

Internship Position & Title 實習職位及職稱: \_\_\_\_\_

Contact person 聯絡人: \_\_\_\_\_ Title 職稱: \_\_\_\_\_

Contact number 聯絡電話: \_\_\_\_\_ Fax 傳真: \_\_\_\_\_

Internship date 實習日期: From 自 (mm/dd/yyyy) \_\_\_\_\_ to 至 \_\_\_\_\_

Total Internship Duration 實習總時數: \_\_\_\_\_ days 日 \_\_\_\_\_ hours 小時 \_\_\_\_\_

Internship content 實習內容:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Supervisor:** \_\_\_\_\_

Company Information 實習機構資料

What is the company size? Is it a local or international company? Is it related to teaching, translation, or other? Does the company provide formal and systematic training for interns?

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Internship Objectives and Expectations 實習目的及期望

What management skills do you expect to learn from the internship? What course(s) have you taken from school and how would those experiences apply to your internship?

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***Submit this completed form with your supervisor's signature to the GCAE Office every semester before week 10.***

Student's Signature 學生簽名: \_\_\_\_\_ Application Date: \_\_\_\_\_  
申請日期 (MM 月/DD 日/YYYY 年)

Approved by  
Supervisor's Signature 指導老師簽名: \_\_\_\_\_ Date 日期: \_\_\_\_\_

<b><u>To Be Completed by GCAE Faculty Only</u></b>	
Pre-approval:	<input type="checkbox"/> Approved / <input type="checkbox"/> Denied
Based on:	
Reviewed by:	Date: